

## Careers Consultants - recommended resources (Semester 2 and 3)

Books our Careers Consultants recommend

View Online



A job to love (2017). London: The School of Life. Available at:  
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Association of Graduate Careers Advisory Services (2007) 'Making an impact: the graduate job interview'. [Sheffield]: Association of Graduate Careers Advisory Service.

Association of Graduate Careers Advisory Services (2009) 'At the assessment centre'. [Sheffield]: Association of Graduate Careers Advisory Services.

Association of Graduate Careers Advisory Services (2011) 'Journey to work: from a degree to a graduate job'. [Sheffield]: Association of Graduate Careers Advisory Services.

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Bolles, R.N. (2017) What color is your parachute?: a practical manual for job-hunters and career-changers. 2017 edition. Berkeley: Ten Speed Press. Available at:  
<https://oxfordbrookes.idm.oclc.org/login?url=http://search.ebscohost.com/login.aspx?direct=true&scope=site&db=nlebk&AN=1102263>.

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Covey, S.R. (2005) The 7 habits of highly effective people: personal workbook. London: Simon & Schuster.

Dunning, D. (2008) Introduction to type and learning. [Mountain View, California]: CPP, Inc.

Dunning, D. (2016) Introduction to Myers-Briggs type and communication. Second edition. [Sunnyvale, CA]: CPP.

Hirsh, E., Hirsh, K.W. and Hirsh, S.K. (2003) Introduction to type and teams. 2nd ed. Mountain View, Calif: CPP.

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Hooley, T., Bright, J. and Winter, D. (2016) You're Hired! Job hunting online: the complete guide. Bath: Trotman.

Killen, D. and Murphy, D. (2003) Introduction to type and conflict. [Mountain View, Calif.]: CPP, Inc.

Killen, D. and Williams, G. (2009) Introduction to type and innovation. [Mountain View, Calif.]: CPP, Inc.

Lees, J. (2010) Career reboot: 24 tips for tough times. Maidenhead: McGraw-Hill Professional.

Lees, J. (2012a) How to get a job you'll love. 2013th–14 edition edn. Maidenhead, Berkshire: McGraw-Hill.

Lees, J. (2012b) Job interviews: top answers to tough questions. Third edition. London: McGraw-Hill Professional.

Lees, J. (2013a) Knockout CV: how to get noticed, get interviewed and get hired. London: McGraw-Hill Education. Available at:  
<https://oxfordbrookes.idm.oclc.org/login?url=http://www.vlebooks.com/vleweb/product/openreader?id=OxfBrookes&isbn=9780077152864&uid=^u>.

Lees, J. (2013b) Knockout CV: how to get noticed, get interviewed and get hired. London: McGraw-Hill Education.

Lees, J. (2014) Secrets of resilient people: 50 techniques you need to be strong. London: Hodder & Stoughton. Available at:  
<https://oxfordbrookes.idm.oclc.org/login?url=http://www.vlebooks.com/vleweb/product/openreader?id=OxfBrookes&isbn=9781473600225&uid=^u>.

Measuring Results of MBTI® Type Training: ROI in action | OPP (no date). Available at:  
<https://www.opp.com/en/shop/mbti-step-i/measuring-results-of-mbtisupreg%3Bsup-type-training-roi-in-action/c-24/c-74/p-185>.

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Myers, I.B., Kirby, L.K. and Myers, K.D. (2000) Introduction to type: a guide to understanding your results on the Myers-Briggs type indicator. Sixth edition, European English edition. Oxford: Oxford Psychologists Press.

Myers, K.D. and Kirby, L.K. (2000) Introduction to type dynamics and development: exploring the next level of type. European English version. Oxford: OPP Ltd.

Pearman, R.R. (2002) Introduction to type and emotional intelligence: pathways to performance. [Mountain View, Calif.]: CPP, Inc.

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Taylor, D. (2011) How to get a job in a recession: a comprehensive guide to job hunting in the 21st century, complete with masses of free downloadable bonuses. 2012 edition, second edition. [Tewkesbury]: Brook House Press.

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Tucker, J. (2008) Introduction to type and project management. [Mountain View, Calif.]: CPP, Inc.

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