

Careers Consultants - recommended resources (Semester 2 and 3)

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Books our Careers Consultants recommend

A job to love. (2017). The School of Life.

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Association of Graduate Careers Advisory Services. (2004). Selection success in one. AGCAS.

Association of Graduate Careers Advisory Services. (2005). Big opportunities in small businesses: graduates in SMEs. Association of Graduate Careers Advisory Services.

Association of Graduate Careers Advisory Services. (2007). Making an impact : the graduate job interview. Association of Graduate Careers Advisory Service.

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Barger, N. J., & Kirby, L. K. (2004). Introduction to type and change: Vol. Introduction to type series. CPP, Inc.

Bolles, R. N. (2017). What color is your parachute?: a practical manual for job-hunters and career-changers (2017 edition). Ten Speed Press.

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Bolles, R. N. (2018). What color is your parachute? 2018: a practical manual for job-hunters and career-changers. Ten Speed Press.

Brock, S. A. (1994). Introduction to type and selling: Vol. Introduction to type series. CPP, Inc.

Covey, S. R. (2005). The 7 habits of highly effective people: personal workbook. Simon & Schuster.

Dunning, D. (2008). Introduction to type and learning: Vol. Introduction to type series. CPP, Inc.

Dunning, D. (2016). Introduction to Myers-Briggs type and communication (Second edition). CPP.

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- Hirsh, K. W., & Hirsh, E. (2007). Introduction to type and decision making: Vol. Introduction to type series. CPP, Inc.
- Hooley, T., Bright, J., & Winter, D. (2016). You're Hired! Job hunting online: the complete guide: Vol. You're hired! Trotman.
- Killen, D., & Murphy, D. (2003). Introduction to type and conflict: Vol. Introduction to type series. CPP, Inc.
- Killen, D., & Williams, G. (2009). Introduction to type and innovation: Vol. Introduction to type series. CPP, Inc.
- Lees, J. (2010). Career reboot: 24 tips for tough times. McGraw-Hill Professional.
- Lees, J. (2012a). How to get a job you'll love (2013th-14 edition ed.). McGraw-Hill.
- Lees, J. (2012b). Job interviews: top answers to tough questions (Third edition). McGraw-Hill Professional.
- Lees, J. (2013a). Knockout CV: how to get noticed, get interviewed and get hired. McGraw-Hill Education.
<https://oxfordbrookes.idm.oclc.org/login?url=http://www.vlebooks.com/vleweb/product/openreader?id=OxfBrookes&isbn=9780077152864&uid=^u>
- Lees, J. (2013b). Knockout CV: how to get noticed, get interviewed and get hired. McGraw-Hill Education.
- Lees, J. (2014). Secrets of resilient people: 50 techniques you need to be strong. Hodder & Stoughton.
<https://oxfordbrookes.idm.oclc.org/login?url=http://www.vlebooks.com/vleweb/product/openreader?id=OxfBrookes&isbn=9781473600225&uid=^u>
- Measuring Results of MBTI® Type Training: ROI in action | OPP. (n.d.).
<https://www.opp.com/en/shop/mbti-step-i/measuring-results-of-mbtisupreg%3Bsup-type-training-roi-in-action/c-24/c-74/p-185>
- Mills, C. (2013). You're hired! CV: how to write a brilliant CV: Vol. You're hired! ([Updated edition]). Trotman Publishing.
- Myers, I. B., Kirby, L. K., & Myers, K. D. (2000). Introduction to type: a guide to understanding your results on the Myers-Briggs type indicator: Vol. Introduction to type series (Sixth edition, European English edition). Oxford Psychologists Press.
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performance: Vol. Introduction to type series. CPP, Inc.

Quenk, N. L. (2000). In the grip: understanding type, stress and the inferior function: Vol. Introduction to type series (Second edition, European English version). OPP Ltd.

Richmond, S. L. (2016). Introduction to Myers-Briggs type and leadership (Second edition). CPP.

Taylor, D. (2011). How to get a job in a recession: a comprehensive guide to job hunting in the 21st century, complete with masses of free downloadable bonuses (2012 edition, second edition). Brook House Press.

Thomas, K. W., & Thomas, G. F. (2007). Introduction to conflict and teams: enhancing team performance using the TKI. CPP.

Tucker, J. (2008). Introduction to type and project management: Vol. Introduction to type series. CPP, Inc.

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Yate, M. J. (2014). Great answers to tough interview questions (9th edition). KoganPage.